

Please email completed applications with scanned copies of supporting documents to:
info@ansutton.org with GRANT APPLICATION in the subject heading.

Please do not attach any additional information that is not explicitly requested in the application form.
 We do not accept paper applications. If you would like any advice or help, please contact Arts Network Sutton and we will be happy to discuss your application.

Event/Project Name:		Location:	
Lead organisation:		Date/s of project:	
Contact details:	Name: Address: Tel: Email:	Are you a friend or member of Arts Network Sutton?	
Number of planned workshops or education sessions:		Number of planned performances/exhibition days/events:	
Anticipated number of participants:		Anticipated number of audience:	

Please provide a brief description of your project (250 words maximum):

Grant application continued

2.

In what way does your proposal reflect the grants criteria (itemised in the Grants Policy) and the Arts Network Sutton Strategy. (250 words maximum)

Please provide details of your previous experience in delivering activity of this kind (250 words)

Grant application continued

3.

Please provide a detailed budget (using the template) for the activity including grant requested and other sources of funding - please note that repeat applicants are required to demonstrate match funding of at least 10% of total budget.	
Please provide a breakdown of all costs e.g. daily rate, number of ticket sales etc Income and expenditure should be equal	
EXPENDITURE	
Artist fees	
Staff costs	
Marketing	
Materials	
Space/venue hire	
Travel	
Other	
TOTAL	
INCOME	
Earned income e.g. ticket sales/workshop fees	
In kind support (please detail)	
Other funding sources (please detail)	
Amount requested from Arts Network Sutton	
TOTAL	
POLICIES AND INSURANCE	Yes/No/Not Applicable
Does your organisation have a safeguarding policy (if it works with adults at risk or children and young people)?	
Does your organisation carry out DBS checks on staff working with children and young people?	
Does your organisation have an Equality and Diversity Policy?	
Does your organisation have a Health and Safety Policy covering staff, volunteers and service users?	
Does your organisation have public liability insurance?	

Please note: The absence of these will be taken into account during the funding decision making process.